



4.11: Using Clipart in Word

Prerequisite Skills and Knowledge

- ∞ Students should know how to open up a Microsoft Word Document.
- ∞ They should have written a Haiku poem (a poem of three lines of text, the first line has five syllables, the second has seven, and the third has five).

Time Required

- ∞ Mini-lesson and guided practice: 20 minutes

Materials

- ∞ Computer Lab, Finished Haiku poems from each student, Microsoft Word, printer, copy paper. LCD projector, whiteboard. Examples of Haiku poems for modeling.

Intended Learning

- ∞ Students will create a Haiku poem, and use WordArt and Clipart in Microsoft Word to display their finished work.

District Technology Standards Uses Technology Effectively

- ∞ Uses proper alignment, indent, spacing, columns, borders, spell check, clipart from MS library

Big Ideas from Literacy Guide - Unit 4, Reading & Writing

- ∞ Create mental and sensory images by visualizing text
- ∞ Select language carefully to create images, mood, and impressions.

Mini-Lesson

Connection - preparing students' thinking

How does the way poems are written differ from writing, stories, letters, paragraphs, outlines? Do we read poetry differently because of the way the text is displayed?

Teaching - Mini Lesson

With students at computers, read some examples of Haiku poetry or display poems on the LCD projector from a website such as <http://www.abcteach.com/Contributions/HaikuContest.htm>. Ask students to note how the poems are written on

Notes

separate lines, in a pattern of 5-7-5. Open up Microsoft Word using the LCD projector and a new blank document as students follow along.

From the INSERT menu, select PICTURE, then WORDART, from the drop-down menu. Select a style in the WordArt Gallery that pops up. Click OK.

Type in an example Haiku in the Edit WordArt Text box. Select a font, size, and style. Click OK.

Show students how they can change the size and shape by dragging the handles around the haiku. Tell students they can change the color of their haikus by selecting the text, then from the FORMAT menu, select WordArt. The Format WordArt window will pop up.

Click the Colors and Lines tab. Choose a new fill color. Click OK.

Active Engagement - Guided Practice

Students will open up a new blank document in Microsoft Word, and add a heading of name, date, and subject, in the upper left hand corner. They will use type their own haiku poems using WordArt to create the text design. When they have finished, they can insert Clipart from Microsoft Clipart Gallery or they can find images in Google to add to their poem. They will print their finished work.

Link

Students should display their haiku poem in an interesting, creative, and colorful format, by using WordArt and clipart.

Independent Practice

Teacher

- ∞ Walk around and monitor student progress, helping individuals as necessary, Use a class spreadsheet to monitor progress, daily participation, take individual notes.

Students

- ∞ Work independently, raise hands for help, print finished document.

Sharing/Closure

- ∞ Whole group shares, what worked today, what was difficult, or did they find an easier way or shortcut to complete the task? What did they like? How could the lesson have been improved? Does the way the poem is displayed make it easier to read/understand?

Differentiation:

Students who are excelling may create another Haiku, or be peer helpers and help other students. Students who are struggling may be given additional help or more time to complete the assignment.

Assessment

- ∞ Progress monitor each student on the class spreadsheet for daily participation, and give a rubric score of 1-4 with 4 being highest for project completion. A “4” would be given for writing a creative Haiku poem, using WordArt, and Clipart to display their poem on a finished document.