



1.15: Using a Digital Camera (continued from 1.14)

Prerequisite Skills and Knowledge

- ∞ Students need to be able to open Word, create a new document, and save that document. This is a good lesson to review these functions.

Time Required

- ∞ Mini-lesson and guided practice: 15-20 minutes

Materials

- ∞ Word document prepared in Lesson 14 (short autobiography)
- ∞ Folder on the desktop of each computer “author photos” with the digital photos of each child in the class. These photos were taken in Lesson 14 by the students.

Intended Learning

- ∞ Students insert a photo of themselves into a Word document to enhance their writing with a picture of the author.

District Technology Standards Uses Technology Effectively

- ∞ Uses a digital camera to take a photo.
- ∞ Typing matches conventional writing, including capitalization, punctuation and spacing.
- ∞ Uses correct spacing, capitalization, punctuation.
- ∞ Creates a word processing document for a variety of purposes (e.g., report, letter writing, fiction, poetry).

Big Ideas from Literacy Guide - Unit 5 Reading and Writing

- ∞ Use details, photos, pictures, diagrams, and other graphics to enhance information.
- ∞ View themselves as authors and members of a diverse community of readers and writers.

Mini-Lesson

Connection - preparing students' thinking

- Remind students of their work in Lesson 14. They are making an “about the author” document which is to include a photograph of themselves.

Teaching - Mini Lesson

With the students seated on the floor looking at a demonstration screen, have the students give you directions for opening your saved autobiography from the previous lesson. Then model the steps for uploading a photo to a word document. 1) Carefully place your cursor where you want your photograph to appear in the document. 2) Go to Insert/Picture/From File. 3) Navigate to the “author photos” file folder and find your own picture. 4) Click on the picture and 5) click insert. Demonstrate how to change the size of the photo by

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clicking and dragging on the corner of the photo.

Active Engagement - Guided Practice -

Students share with a partner the 5 steps for uploading a photograph into a word document.

Link Students should work in pairs to get their pictures uploaded onto their document.

Independent Practice

Teacher

- ∞ Monitor students, assisting with the pairs who need help to upload their photo.
- ∞ Progress monitor the work of the students using a class list.

Students

- ∞ Work in pairs, uploading their photos in to their saved document from Lesson 14.
- ∞ Once the photos are in, students should begin to edit their document especially for capital letters and periods.

Sharing/Closure

- ∞ Ask students to share with a partner what they learned today about taking a digital photograph.

Assessment

- ∞ Students could be assessed for effective use of technology today. A student who is able to get his/her picture into a document with some help from a partner would be a “3” proficient First Grade student.